



City and County of Swansea

## Minutes of the **Corporate Services & Financial Resilience Service Transformation Committee**

**Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams**

**Tuesday, 20 June 2023 at 2.00 pm**

**Present:** Councillor V M Evans (Chair) Presided

**Councillor(s)**

P N Bentu  
E T Kirchner

**Councillor(s)**

J A Hale  
F D O'Brien

**Councillor(s)**

S Joy  
L V Walton

**Officer(s)**

Emily-Jayne Davies  
Nick Huffer  
Rhian Millar  
Lee Wenham  
Samantha Woon

Strategic Policy Officer  
Employment Lawyer  
Consultation Co-ordinator  
Head of Communications & Customer Engagement  
Democratic Services Officer

**Apologies for Absence**

Councillor(s): None.

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**4 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

**5 Minutes:**

**Resolved** that the Minutes of the People Policy Development Committee held on 18 May 2023 be approved and signed as a correct record.

**6 Work Plan 2023-2024.**

The Chair referred to the Work Plan report prepared by the Interim Director of Corporate Services which contained the Committee's Terms of Reference and suggested Work Plan items for the 2023/2024 Municipal Year.

Members discussed the Work Plan items and expected output (as detailed below):



	<b>Report</b>	outcomes from 2023-24 work programme	Wenham & Emily Davies
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**Resolved that:** -

- 1) The terms of reference be noted.
- 2) The Work Plan for 2023-24 as outlined in paragraph 2 of the report (and detailed above) be approved.
- 3) The Work Plan be circulated to the Committee.

## **7 Human Rights City Action Plan Development 2023+.**

The Head of Communications and Customer Engagement, assisted by Consultation Co-ordinator submitted a report which provided information on the Human Rights City Action plan event (held on 16 June 2023) and sought input on the creation of Swansea Council's Human Rights City Action Plan.

On the 16 June 2023, Swansea's PSB hosted their Human Rights City Action Plan Engagement event. 103 people attended, comprising young people (16 children from secondary schools), people with lived experiences, businesses, 3<sup>rd</sup> sector organisations, senior PSB representatives and community leaders.

At this event, presentations were provided by Swansea University of a Human Rights based approach and its principles, followed by a presentation on the principles in practice. Each person in attendance was asked 'What can they do to further support Swansea in being a Human Rights City?'

Following the presentations, roundtable workshop sessions were convened, in which participants were asked what the main issues were, what are the potential actions and what success looked like under each Human Rights City priority. The priorities were:

- 1) Tackling Poverty
- 2) Vulnerable Children and Families
- 3) Tackling Discrimination
- 4) Domestic Abuse and Violence
- 5) Human Rights Awareness

All engagement activity would be used to inform the Human Rights Action plan for Swansea Council and other PSB partners. A full report will be prepared on the engagement for the action plan including the Committee's input and can be circulated to the Committee along with the first draft of the action plan.

Members discussions focussed on the following:

- Training opportunities for Members and Officers.
- Importance of early intervention.
- Publicity regarding workshops and events.

The Chair thanked Officers for their informative report and congratulated them on a successful event.

**Resolved** that:

- 1) The report detailing the highlights of the day be circulated to all Committee Members.
- 2) Further training sessions be organised for Committee Members.
- 3) Committee Members be given the opportunity to participate in the survey.
- 4) A series of work shops be convened during the municipal year.
- 5) Councillor L V Walton's Human Rights document be circulated to Committee Members.
- 6) The pocket handbook be circulated to Members

**8 Date & Time of Future Meetings.**

The Chair referred to the dates of future meetings provided in the agenda pack and proposed that future Committee meetings continue be held at 2 pm.

**Resolved** that future Committee meetings commence at 2 pm.

The meeting ended at 2.28 pm

**Chair**